

The July 30, 2018 meeting of the Gregory Public Library Board of Trustees was called to order at 5:28pm by President Kathy Kayl. All members were present.

Kristen Jacobsen motioned to approve the minutes from the June 6 2018 meeting. Seymour Studenberg seconded. So approved.

Diane Althoff shared the Financial/Statistical report for June 2018 and informed the trustees about fundraiser proceeds transferred into special accounts.

Unfinished Business:

Diane updated the trustees about summer programs. A reminders for the final program, Community Read, will be added to Facebook today. The Robotics program went well and will be continued next summer even if Hunter Mills is unavailable for leading it.

Maintenance needs include the roof issue regarding the flashing between the roof and gutter which needs to be replaced. Scott Anshutz will call Pro Gutters in Chamberlain to look at it. If they cannot fix it, the city will try to get a contractor to take care of it. The boys bathroom toilet needs repairs. Kristen moved and Joan Bloom seconded to purchase a new toilet which will come out of library funds instead of city. The heat runs are still turning on when the air conditioning is running. Diane was instructed to contact Lyle Christiansen to see what he recommends.

Trustees looked over the recommendations from the Gigabit Grant. Diane will look into availability of increased bandwidth. She will contact Mike Hoffman regarding recommendations about cloud storage and switching to another provider than Fortinet when our contract is up.

Diane updated the staffing situation. Ashley Eaglestar is working at the library through August 15<sup>th</sup> under an education and training program which is paying her salary. Samantha Whitney will be leaving for college as of August 7<sup>th</sup> but will continue to be part of the staff, working whenever she is home.

The library budget for 2019 was presented to the city council at the July 2, 2018 meeting.

There is enough money in the teen account to begin revisions but a cabinet maker is needed. Halee Hoffman recommended Pete Lieffort and will get his number for Diane.

Since the trustees only need 8 more hours of inservice training to meet the next accreditation application requirements, they will not be attending the SDLA conference this year to save funds.

New Business:

Diane gave an update on the goals left to meet from our Strategic Plan list. The most challenging will be the facility disaster plan. The library event calendar for 2018-19 school year was distributed.

The next meeting will be on Wednesday, September 5, 2018 at 5:30pm.

Kristen moved, Joan seconded to adjourn at 6:10pm. Meeting adjourned.

Respectfully submitted,

Diane Althoff,

Secretary