

The September 4, 2019 meeting of the Gregory Public Library Board of Trustees was called to order at 5:30pm by President Kathy Kayl. All members were present except Halee Hoffman.

Kristen Jacobsen moved that the minutes from the July 29, 2019 meeting stand approved as presented, Pat Mattson seconded. Kathy motioned they be approved as read with no corrections.

Correspondence: One application for Assistant Librarian was received and a thank you card from Diane.

Tara Engel presented the Financial/Statistical Report for August 2019 reporting on the income from the August 10th Book/Bake Sale fundraiser that will go toward programs for 2020. The report was accepted as presented.

Old Business:

Tara reported on the staffing issue and that 2 new assistant librarians were hired and will be splitting the 20 hour work week at 10 hours each and accepted minimum wage. Carolyn Spann and Melinda Bartling started with training on Saturday 8/31/19.

Tara spoke on the success of the Bake Sale and how it generated more money than other yearly fundraising and that we may need to continue to look to new projects in the future with the possibility of utilizing local businesses for a T-shirt sale or if other suggestions come up.

Tara reported on the August Scan and Ancestry Day event and the very positive feedback from the State representatives at our turnout of people and were very impressed by our community's involvement.

Lighting is still an issue and Tara has it on her list to give Lyle Christensen a call and see if he can convert the ballast to use LED bulbs.

New Business

Tara informed the Board that she took her nephew on a trial run for BOW deliveries and asked approval to continue as an outreach of having shut-in patrons receiving an additional visitor. Seymour suggested Al be contacted to verify whether or not it would be a liability or insurance issue and Tara is to make contact with him in regards. Everyone was okay with this if it didn't pose additional concerns from the city.

Tara brought up the need to go over the policy book and start revisions right away on it as Diane Althoff and Rae Tyburec are still listed in there under chain of command calls in emergencies. Also would like to move forward with looking at policies during meetings to review for changes instead of all at once.

The next meeting will be scheduled for October 2, 2019 at 5:30pm

Kristen moved, Pat seconded to adjourn at 6:01pm. Meeting adjourned.

Respectfully submitted,

Tara Engel, Secretary

