

The October 3, 2018 meeting of the Gregory Public Library Board of Trustees was called to order by Vice-President Kristen Jacobsen at 5:26pm with all members present except Kathy Kayl who was excused.

Seymour Studenberg moved to approve minutes of the previous meeting. Halee Hoffman seconded and motion passed. There was correspondence from the Hudson family thanking us for our services and from Lisa Laird thanking us for including her as part of our summer programming. The Financial/Statistical Report was shared by Diane Althoff. Seymour shared a copy of the 2019 budget which was passed without changes to our proposal. The total budget for 2019 is \$74,250. In the future the trustees will attempt to approve the next year's budget at the May meeting so that it can be shared with the governing board in a timely manner.

Unfinished Business:

Two items were added to the agenda under unfinished business: SDLA report and Strategic Plan Goals update.

Maintenance: Diane reported on the roof/gutter leaking situation. There has been no further water leaking into the bathrooms but it is now leaking more into the storage room and main library under Diane's desk. We are waiting for the auditorium repair crew to complete that project and then they will look at ours. In the meantime, if the weather permits, the bottom of the building on the south side should be sealed by city workers with flex seal or something similar. Julie Anshutz is still working on the network computers. Diane will send an email to Seymour regarding another IT possibility if Julie is unable to fix the situation with Laptop #1 and Desktop computer #1. A new iPad was received through a gift from the South Dakota State Library. Lyle Christensen has no solution for our A/C and heating dilemma. At this time we will postpone any further repairs until spring as the problem only occurs when the A/C is running.

Staffing Update: The trustee terms for Pat Mattson and Kristen Jacobsen will expire in December. They will decide by the November meeting if they wish to be appointed for another term. Norma Johnson will be volunteering at the library while Diane has daycare story times on October 17th and Rae has family surgeries. The library will open late at 2:30 on October 25th for a similar situation.

Teen Area Update: Dave O'Neill is building one part of the teen revision area with a cap of \$700 given to him and his wife on September 18, 2018. If Diane's son is unable to build the other section, she has found something comparable online from School Outfitters.

SDLA Report: Diane handed out the advocacy folder from the State Library and gave a brief report on the convention which centered around building on failures to create success stories. Escape Room planning was the highlight.

Strategic Plan Goals Update: Diane reported that we have about 5 items left to complete. The trustees helped with the mailing of the flyers for the hunting lodges. Also, trustees were reminded to spread the word that we are helping with the new Buche app and will print out their coupons for free once they have signed up for the app. This is part of our community partnership goal.

New Business:

Two opportunities exist for trustee inservice hours which have been approved by Kathleen Slocum at the State Library. One is the Restorative Justice seminar Wednesday, October 10 from 12-1pm at the library, or Thursday, October 11 at Sissy's from 8-9am, or Wednesday, October 17 at Dayspring from 3:30-4:30pm. The other inservice is the online webinar by the State Library on their Strategic Plan on November 15 from 4-5pm. The webinar will be done as a group in the library meeting room for those who attend. We have 8 trustee hours left to complete.

The Facility Disaster Plan revisions were discussed. Joan Bloom moved and Pat seconded that the plan be approved with the revisions added. Motion carried.

The upcoming events calendar was shared. Diane will be attending a Performer's Workshop in Sioux Falls in November.

The next meeting will be held Wednesday, November 7, 2018 at 5:30pm in the main room of the library. Joan moved, Pat seconded to adjourn at 6:06pm. Meeting adjourned.

Respectfully submitted,

Diane Althoff, Secretary