

The November 6, 2024 meeting of the Gregory Public Library Board of Trustees was called to order at 5:03pm pm by President Kathy Kayl. All members were present.

The minutes from the September 4, 2024 meeting were presented and approved.

Tara Engel presented the Financial/Statistical Report for October 2024, accepted as presented using the computer to show figures.

Correspondence report- Gregory Community Foundation grant proposal accepted, Pilcrow Grant accepted and sent in.

Old Business:

Maintenance- The City Council approved for the quote from Jerry to replace A/C and quote is valid until March so repairs are to be done prior to then.

The budget report from Trudy was complete at the time of meeting and presented.

Policy for trustees has been tabled to decide on term limits or replacement of member if a number of meetings are not attended in a row. Pat Mattson will let Tara know if she wishes to remain on the Board. Appointments need to be presented to City Council. All other members stated they would remain in their appointed positions.

New Business:

Tara reported that Office Products Center came in and stated that the printer was 10 years old and servicing it was going to become difficult for parts availability. Tara let the Board know that 420.00 is what we pay annually for a contract and we haven't made calls to them or had a toner replacement this year. Asked to consider canceling the contract as we have 3 available printers for use and when the Ricoh quits operating, we have backups available. Kristen Jacobsen moved and Cara Hull seconded to cancel the contract and use funds toward toners.

New security cameras have been installed that are fed back to City Hall and monitor all 3 entrance points. Cybertek installed and is still working on finishing the project.

Next meeting is scheduled for January 8, 2025 at 5:00 PM

Kathy Kayl moved to adjourn with motion from Cara Hull and second from Kristen Jacobsen.

Meeting adjourned at 6:01pm for executive discussion on director, Tara Engel's evaluation.

Respectfully submitted,

Tara Engel, Secretary