

The Gregory Public Library Board of Trustees meeting on February 6, 2019 was called to order at 5:30pm by President Kathy Kayl. All members were present except Kristen Jacobsen and Pat Mattson.

Seymour Studenberg moved and Halee Hoffman seconded to accept the minutes of the last meeting as presented. Motion carried. Diane Althoff presented the Financial/Statistical report for January 2019 and the final end of year 2018 financial report, which were accepted as presented.

Correspondence shared included a thank you for donated books from the area children's care services and a notice of a gift to the library in memory of Hilda Raymond from Jana Miner.

Unfinished Business:

Policy updates were added to all trustee binders. Event evaluations will be required from a teen event, an adult event, and a children's event for each of the three years in the accreditation cycle. A sample is in the binder. Diane reported that the new software purchased for the rolling marquee is up and running.

Rae Tyburec will try to work limited hours until Sami Whitney is done with school and can work more hours. Rae has been caring for her mother who has had a stroke. Joan Bloom moved, Halee seconded to place the ad prepared for a part time librarian in the SD State Library listserve as soon as possible. Motion carried. Diane will contact Jane Norling in regards to her success in finding a children's librarian, place the ad on the listserve and add the position criteria and a link to download an application to our library website.

New Business:

Diane reported that the IMLS received an increased funding allotment from the federal government. The IMLS provides grants for funding many of the programs of the State Library from which our library benefits greatly.

The annual Used Book Sale will be held March 19-30, the end date dependent on items still available for sale. TAB members will help set up for the sale on March 16 at 11am. Other help is always welcome.

Diane shared the Public Library Survey or annual state report for 2018 with the trustees. Kathy Kayl signed the certification form. The information also needs to be shared with the city council and the mayor is required to also sign the certification form before filing with the state.

The newly revised Library Accreditation Standards checklist has been added to the trustee binders. There are a few changes. Items already in compliance have been marked on the checklist.

The February event calendar was handed out. The next meeting date will be on Tuesday, March 5 at 5:30pm due to a conflict with Ash Wednesday events.

After the meeting, the trustees viewed the new software and the video Trustee Trouble #1. Joan moved to adjourn the meeting at 6:05pm and Seymour seconded. Meeting adjourned.

Respectfully submitted,

Diane Althoff