

President Kathy Kayl called the Gregory Public Library Board of Trustees meeting to order at 5:25pm on Thursday, April 4, 2019. All members were present. Seymour Studenberg motioned to accept the minutes from the previous meeting, Kristen Jacobsen seconded the motion. Motion carried. Diane Althoff presented the Financial/Statistical reports for February and March 2019. There was no correspondence.

Unfinished Business

Updates: Diane shared that the Used Book Sale was moved from March to summer due to a conflict with a change in the school book fair dates.

Maintenance: Today the city workers were reminded to replace the light fixtures that were not done last year. The noisy toilet was fixed and some of the burned out lightbulbs have been replaced. Diane stated that her son is trying to get approval to work on our computer network as part of his company's charity volunteer program. He is currently working on the two laptops that need repairs. New recycling bins have been purchased for the library.

New Business

Continuing Education: Trustees were informed of two webinars (on April 18 and April 25 at 2pm at the library) available for inservice hours if anyone can give their time. There is a Share-It inservice in Sioux Falls on May 31 to teach librarians about major software changes. SDLA convention will be in Spearfish September 25-27 this year.

Finances: The 2020 proposed budget was discussed. Kristen moved, Halee Hoffman seconded to approve the budget as presented. Motion carried. The Fortinet support fee proposal was discussed. It was decided to go ahead with one more year and then see if we can find a less expensive means of supporting a secure firewall and access points. Diane reminded the trustees that when she leaves, someone will have to sign for a new credit card as it is under her personal name and credit history.

Staffing: Trustees discussed giving a thank you/farewell gift to Rae Tyburec for her 8+ years of service. The interview process, applicants and procedures for hiring were discussed. Tara Engel, one of the applicants, is scheduled for an interview later on this date.

Events: National Library Week events were shared along with the April event calendar.

The next meeting date is set for May 8, 2019 at 5:30pm.

Kristen moved and Joan Bloom seconded to adjourn. Meeting adjourned at 6:15pm.

Respectfully submitted,

Diane Althoff